

BY-LAWS OF THE MINNESOTA
PUBLIC GOLF ASSOCIATION
Revision 19

Article I – Name

The name of this organization shall be The Minnesota Public Golf Association.

Article II – Purposes

The purposes of this Association shall be:

1. To foster, promote and conserve the interest and true spirit of the game of golf in the State of Minnesota.
2. To support and promote events for public golf and/or member clubs.
3. To conduct any tournaments and events approved and voted by the Executive Committee.

Article III – Membership

Membership in this Association shall:

1. Be limited to paid MPGA public golf clubs located in the State of Minnesota or paid MPGA public golf clubs located in states contiguous to Minnesota which are not members of any other Public Golf Association.
2. Be represented at the Annual Fall and spring meetings of the MPGA by delegated representatives from each member club. Each club represented at these meetings will be allowed only one vote on any motions presented.
3. Be granted, at any time, to an eligible club by a majority vote of the Executive Committee of the Board of Directors.
4. Vote on major issues affecting the general welfare of the MPGA and brought to it by the Executive Committee.

Article IV – Board of Directors

There shall be a Board of Directors consisting of the President/leader of each member club, or representative, and the Executive Committee of the Association. The Board of Directors shall set policy and review and ratify any recommendations presented by the Executive Committee. Except when a formal meeting of the Board of Directors is required or held, any power vested in the Board of Directors may be exercised without formal meeting by the Executive Committee, if approved subsequently by a majority vote of a quorum of the Board of Directors, either in writing or via electronic means.

Article V – Executive Committee

There shall be an Executive Committee consisting of four officers (President, Vice-President, Secretary and Treasurer), six at-large members, the Immediate Past President, and the MGA Public Golf Manager. Each of the Executive Committee members shall have one vote on all committee decisions. The elected terms shall be:

1. President - 2 years.
 - A. No more than one term.
2. Vice-President – 2 years
 - A. No more than one term
3. Secretary – 2 years
 - A. No more than two terms
4. Treasurer – 2 years.
 - A. No more than two terms.
5. Six At-Large Members – 2 years.
 - A. No limit to the number of terms.
6. Immediate Past President – 2 years.
 - A. No more than one term.
7. MGA Public Golf Manager
 - As appointed by MGA.

A nominating committee co-chaired by the Immediate Past-President and the Vice President shall nominate a slate of candidates to fill the expiring terms of the Executive Committee and make its report at the Fall meeting. Any member club may suggest a nominee for the Executive Committee but must do so by submitting the name of the nominee in writing or via email, to the nominating committee not less than 30 days prior to the Fall meeting.

The Executive Committee shall exercise all powers granted it by the By-Laws of the MPGA, and may establish policies for the Association not inconsistent with the policies established

by the Board of Directors or by the membership during the interim meetings of the Board of Directors. Officers completing their maximum terms are not eligible for re-election to that office until a minimum of one year has passed. Officers are, however, eligible for election to another position on the Executive Committee. (An individual may serve as President for only one term.) No member can hold more than one office at a time. In the event there is a need to replace a member of the Executive Committee during his term of office for any reason, the Executive Committee may elect an individual to serve the remainder of the unexpired term.

A term of office starts at the Fall Board of Directors meeting/Banquet.

Article VI – Committees

The President shall have the right to appoint regular or ad hoc committees or task forces as the need arises.

Article VII – Meetings

The schedule of meetings for this Association is as follows:

1. Membership – There shall be two regularly scheduled meetings open to the full membership.
 - A. The fall meeting shall be held after the competitive season for presentation of championship awards, election of Executive Committee members, and other significant business of the Association.
 - B. The spring meeting shall be held prior to the competitive season to present details of the up-coming events and other significant business of the Association.
2. The Executive Committee – The Executive Committee shall meet several times during the year on call by the President.
3. Special Meetings – Special meetings of the Association may be called by the President upon written request of the majority of the Board of Directors.
4. Order of Business for Association Meetings – The following order of business shall be observed at all Association meetings:
 - Roll call
 - Reading of Minutes of Previous Meeting
 - Treasurer’s Report
 - Election of Officers and At-Large Members (Fall Meeting)
 - Unfinished Business
 - New Business
 - Adjournment

At all meetings, the most current Roberts Rules of Order shall be in effect regarding the general order of business.

5. Quorum – At any regular or special meeting of the Association or Board of Directors the member clubs being represented, shall constitute a quorum. For all meetings of the Executive Committee, 51% of its membership shall constitute a quorum.
6. Voting at any meeting may be completed electronically, if determined to be in the best interest of the Association by the President.

Article VIII – Duties of Officers and Executive Committee Members

The general duties of the officers and Executive Committee members are as follows:

1. The President

- A. He shall preside at all meetings of the Association, the Board of Directors, and the Executive Committee.
- B. He shall appoint committees and committee chairmen as the need arises.

2. The Vice-President

- A. He shall assume the responsibilities of the President in the event the President, for any reason, is unable to do so.
- B. He shall function as a President-Elect and may be nominated for the President position at the end of the current President's term.
- C. Co-Chair the Nominating Committee with the Past President.

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4. The Secretary

- a. He shall issue notices of all Association, Board of Directors and Executive Committee meetings and shall record minutes of these meetings.
- b. He shall be responsible for the maintenance of all records, membership rolls, correspondence, etc., pertaining to the Association.

- c. He shall be responsible for billing member clubs for dues and any other expenses to the Association.
5. The Treasurer
 - a. He shall be responsible to maintain all financial records for the Association, including the general account, savings account and any special accounts.
 - b. He shall prepare an annual financial report for presentation at the annual meeting. He shall be prepared to submit a detailed analysis of the Association's financial condition upon request by the Executive Committee or the Board of Directors.
 - c. He shall pay all bills owed by the Association.
6. The Immediate Past President
 - a. He shall Co-Chair the Nominating Committee and be responsible for its functions and dates.
7. At-Large Committee Members
 - a. Committee members will receive specific duties from the President. These will generally consist of assuming Chairmanship responsibility for Association tournaments, events or other specific assignments relating to tournaments or meetings.

Article IX – Dues

The annual dues from member clubs to the Association shall be set by the Executive Committee. These dues shall be payable on or before May 1st of each year and must be received by the Association Treasurer no later than May 1st. Clubs not submitting dues by May 1st shall be considered delinquent and its individual members and teams shall be declared ineligible for participation in any Association sponsored tournament. Notification of delinquencies shall be sent to the Executive Committee and delinquent clubs shall be dropped from membership if a majority vote from the Executive Committee is received.

Article X – Tournaments/Competitions

Each year, the Association shall conduct several tournaments or events which may include but not be limited to the State Public Links, and other Inter-Club Competitions. The following procedures will be followed for all:

1. The sites for these tournaments shall be determined on or before the day of the annual Fall Meeting preceding the tournament year.
2. The Executive Committee shall determine the structure and format for each tournament prior to the Spring Membership meeting.

3. Tournament entry fees shall be determined by the Executive Committee.
4. A Chairman or co-chairmen for each tournament shall be appointed by the president. .
5. Any amateur player is eligible if he is a rostered member in good standing of a club which has been a duly elected member of the MPGA and its current membership dues have been paid. All MPGA sponsored tournaments shall be played under the rules of the U. S. Golf Association.

Article XI – Obligations of Membership

1. Each member club agrees to abide by all the conditions set forth in the By-Laws and policies of the Association.
If, for any reason, a member club does not comply with the By-Laws and policies of this Association or with the decisions of the Board, it renders itself subject to suspension or expulsion by a two-thirds vote of the Board of Directors.

Article XII – Amendments

The By-Laws of this Association may be amended by a two-thirds vote of the Board of Directors present (a quorum is required) and voting at any meeting called for that purpose, provided that notice of any proposed amendment shall have been sent to the Board Members at least thirty days prior to the meeting.

Amended and Adopted

This April 25, 2014 by the
Membership of the Minnesota Public Golf Association